

# Wisconsin Security and Privacy Project Solutions Workgroup Charter

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## **Purpose**

With the outcomes of the Legal and Variations workgroups as its starting point, the Solutions Workgroup will propose solutions to facilitate the exchange of health information while maintaining privacy mechanisms that protect consumers.

## **Membership**

The Solutions Workgroup consists of 20 – 30 representatives across multiple stakeholder groups who would be affected by a Wisconsin health information exchange (HIE).

## **Member Expectations**

1. To seek solutions to barriers to HIE that will improve patient care.
2. To consider the statewide and national interests of HIE in your assessments and review.
3. To review meeting materials ahead of time.
4. To actively participate in workgroup meetings.
5. To attend meetings (or send an alternate) and alert staff and the chair ahead of time to any scheduled absence.

## **Charge**

The charge of the workgroup is to:

1. Identify and develop solutions that reduce or eliminate the privacy/security barriers identified by the Variations and Legal workgroups while preserving necessary protections for patient privacy and security.
2. Evaluate proposed solutions by assessing:
  - a. The impact of the solutions on consumer protection and privacy
  - b. The impact of the solutions on health care organizations' operations and resources
  - c. The feasibility of solutions under current state and federal law
  - d. The relationship of the solutions to national standards
3. Prioritize proposed solutions and determine which solutions should be further developed.

## **Approach**

Wisconsin is participating in a national collaboration created to identify privacy and security policies and practices that may affect the exchange of health information. The resulting reports from each state's privacy and security project will be compiled for use by the U.S. Department of Health and Human Services (HHS) to develop and refine the business case for establishing a nationwide health information network.

The Solutions Workgroup is the third step in a four-step process designed to:

1. Understand organization-level business policies and practices and state laws that affect privacy and security and may pose challenges to the effective exchange of health information.
2. Determine potential solutions to overcome the identified barriers to effective exchange of information.
3. Develop implementation plans for the highest-priority solutions.

The Solutions Workgroup will convene a series of three to four working sessions.

Variations in business processes identified by the Variations Workgroup, the legal analysis of these variations, and the barriers to effective exchange of information identified by both groups will serve as the starting point of this effort.

The Solutions Workgroup will determine whether each identified barrier should be eliminated or is vital to protecting consumer privacy. For barriers that should be eliminated, the group will develop solutions to eliminate or reduce the impact of the barrier.

The group will then prioritize the identified solutions and determine which should be further developed. The group will analyze high-priority solutions to determine impact(s) on consumer privacy and protection, on current business practices locally, regionally and nationally, and on state and federal laws. It will then outline initial steps towards implementation of these solutions.

Outcomes from the Solutions Workgroup will be compiled into a report that will serve as the starting point for the final workgroup, the Implementation Workgroup. The charge of the Implementation Workgroup is to develop detailed plans to implement the solutions proposed by the Solutions Workgroup.

### **Deliverables and Timeline**

Deliverables:

- Draft Solutions Report

Timeline:

- November 27 – January 4, 2006: Solutions Workgroup Meetings
- January 11, 2006: Draft Solutions Report Submitted

### **Members**

**Chair: Jay Gold**, MetaStar

**Bevan Baker**, City of Milwaukee Health Department

**Paul Baum**, Group Health Cooperative

**Tom Berg**, Marshfield Clinic

**Becky Borchert**, Hospice, Inc.

**Sarah Coyne**, Quarles and Brady

**Beth DeLair**, UW Health, Hospital and Clinics

**Mary Gulbrandsen**, Madison Metropolitan School District

**Stephanie Harrison**, Wisconsin Primary Health Care Association  
**John Hartman**, Visonex Corporation  
**Peggy Hintzman**, State Lab of Hygiene  
**Kathy Johnson**, Department of Health and Family Services  
**Lowell Keppel**, Wisconsin Academy of Family Physicians (WAFF)  
**Laura Leitch**, Wisconsin Hospital Association  
**Chrisann Lemery**, WEA Trust  
**Thomas Luetzow**, representing the Wisconsin Medical Society  
**Elizabeth Malchetske**, Appleton Medical Center  
**Bradley Manning**, Wisconsin Medical Society  
**Susan Manning**  
**Gloria Marquardt**, Department of Corrections  
**Lori McDonald**, William S. Middleton Memorial Veterans Hospital  
**Thomas Moore**, Wisconsin Health Care Association  
**Alice O'Connor**, Murphy Desmond, S.C.  
**Barbara Oswald**, Wisconsin Office of the Attorney General  
**Patty Pate**, PIC Wisconsin  
**John Sauer**, Wisconsin Association of Homes and Services for the Aging  
**Thomas Shorter**, Godfrey and Kahn, S.C., Attorneys at Law  
**Teresa Smithrud**, Mercy Health System  
**Susan Turney**, Wisconsin Medical Society  
**Jane Wegenke**, U.W., School of Medicine and Public Health, Comprehensive Cancer Center  
**Carol Weishar**, Milwaukee Medical Clinic  
**Hugh Zettel**, GE Healthcare  
**Sheila Zweifel**, University of Wisconsin – Madison, University Health Services