

Wisconsin Security and Privacy Project Implementation Workgroup Charter

Purpose

The Implementation Workgroup will develop implementation plans for the solutions proposed by the Solutions Workgroup to facilitate the exchange of health information while maintaining privacy mechanisms that protect consumers.

Membership

The Implementation Workgroup consists of 20 – 30 representatives across multiple stakeholder groups who would be affected by a Wisconsin health information exchange (HIE).

Member Expectations

1. To develop feasible implementation plans for solutions proposed by the Solutions Workgroup.
2. To consider plans for statewide and national implementation.
3. To review meeting materials ahead of time.
4. To actively participate in workgroup meetings.
5. To attend meetings (or send an alternate) and alert staff ahead of time to any scheduled absence.

Charge

The charge of the Implementation Workgroup is to:

1. Evaluate the feasibility of solutions developed by the Solutions Workgroup.
2. Develop implementation plans for the prioritized solutions that contain the following:
 - a. Clearly defined project scope
 - b. Tasks required to complete the implementation
 - c. Timeline with milestones
 - d. Tracking, measuring and monitoring process
 - e. Required resources and financial cost
 - f. Impact assessment and identification of barriers

Approach

Wisconsin is participating in a national collaboration created to identify privacy and security policies and practices that may affect the exchange of health information. The resulting reports from each state's security and privacy project will be compiled for use by the U.S. Department of Health and Human Services (HHS) to develop and refine the business case for establishing a nationwide health information network.

The Implementation Workgroup is the final step in a four-step process designed to:

1. Understand organization-level business policies and practices and state laws that affect privacy and security and may pose challenges to the effective exchange of health information.
2. Determine potential solutions to overcome the identified barriers to effective exchange of information.
3. Develop implementation plans for the highest priority solutions.

The Implementation Workgroup will convene a series of 3-4 working sessions.

Initially, the Variations Workgroup identified variations in business processes while the Legal Workgroup completed a legal analysis of current business practices. The barriers to effective exchange of information identified by the Variations and Legal Workgroups served as the starting point for the Solutions Workgroup.

The Solutions Workgroup first determined whether each identified barrier should be eliminated or is vital to protecting consumer privacy. For barriers that should be eliminated, the group developed solutions to eliminate or reduce the impact of the barrier. Once potential solutions were identified, the Solutions Workgroup prioritized the identified solutions to determine which should be further developed.

Outcomes from the Solutions Workgroup serve as the starting point for the fourth workgroup, the Implementation Workgroup. The Implementation Workgroup will develop detailed plans to implement the solutions proposed by the Solutions Workgroup.

Deliverables and Timeline

Deliverables:

- Draft Implementation Report

Timeline:

- January 8 – February 5, 2007: Implementation Workgroup Meetings
- February 15, 2007: Draft Implementation Report submitted

Members

- **Betsy Abramson**, Elder Law Consultant
- **Christopher Alban**, Epic Systems Corporation
- **Tom Berg**, Marshfield Clinic
- **Sarah Coyne**, Quarles and Brady
- **Beth DeLair**, UW Health, Hospital and Clinics
- **Jay Gold**, MetaStar
- **Dianne Greenley**, Disability Rights Wisconsin
- **Stephanie Harrison**, Wisconsin Primary Health Care Association
- **John Hartman**, Visonex Corporation
- **Kathy Johnson**, Department of Health and Family Services
- **Lowell Keppel**, Wisconsin Academy of Family Physicians (WAFP)
- **Chrisann Lemery**, WEA Trust

- **Bradley Manning**, Wisconsin Medical Society
- **Susan Manning**, Privacy Consultant
- **Gloria Marquardt**, Department of Corrections
- **Thomas Moore**, Wisconsin Health Care Association
- **Alice O'Connor**, Murphy Desmond, S.C.
- **Patty Pate**, PIC Wisconsin
- **Margaret Schmelzer**, Division of Public Health, Bureau of Health Information and Policy
- **Peggy Schmidt**, Aurora Health Care
- **Theresa Smithrud**, Mercy Health System
- **Matthew Stanford**, Wisconsin Hospital Association
- **Bently Turner**, Sixteenth Street Community Health Center
- **Susan Turney**, Wisconsin Medical Society
- **Jane Wegenke**, U.W. School of Medicine and Public Health, Comprehensive Cancer Center
- **Carol Weishar**, Milwaukee Medical Clinic
- **Ben Wollman**, Community Advocates, Inc.
- **Donna Wrenn**, NAMI Wisconsin, Inc.